

## EMAIL / LETTER TO A TEACHER

Your teacher, Mr. Green, wants you to prepare a project for your History classes.

Tell him:

1. **WHAT** it will be about
2. **WHO** you will work with
3. **WHAT** materials you will use
4. **WHEN** it will be ready

Write at least 50 words.


From:

To:

Cc:

Subject:

Insert: [Attachments](#) [Photos](#) [Videos](#)

Tahoma 10 **B** *I* U 

Send

Save

Cancel

WORDS .....

## MODEL ANSWER

From:	Matteo
To:	Mr Green
Cc:	
Subject:	History Project

Insert: [Attachments](#) [Photos](#) [Videos](#)

Tahoma 10 **B** *I* U ■

Dear Mr Green,  
Thank you for asking me to prepare a project for our History classes!  
It will be about the Romanian Revolution of 1989. Can I ask my deskmate, Vlad, to help me? His father has got lots of materials, photos and films about it.  
I think the project will be ready next week.  
Have a good day!  
Matteo

Send Save Cancel

60 WORDS