

## EMAIL / LETTER TO A TEACHER

You must write an email to your English teacher, Mr Smith, today.

Write an email to him.

Say:

1. You **CAN'T** come to classes tomorrow
2. Explain **WHY**
3. **WHEN** you will come back to school
4. **HOW** to send your homework

Write at least 50 words.

From:

To:

Cc:

Subject:

Insert: [Attachments](#) [Photos](#) [Videos](#)

Tahoma 10 B I U

Send

Save

Cancel

WORDS .....

## MODEL ANSWER

From:	Samuel
To:	Mr John Smith
Cc:	
Subject:	Important mail!

Insert: [Attachments](#) [Photos](#) [Videos](#)

Tahoma 10 **B** *I* U ■

Dear Mr Smith,

I am sorry, but I can't come to your classes tomorrow because I've got the flu. The doctor says I have to stay in bed for three or four days, so I think I'll come back to school next week.

Will you, please, send me the homework on my email?

Thank you very much!

Samuel

Send Save Cancel

58 WORDS